

Student Result

Student Name: Anish Arvind Jivtode

Exam: Excel_test

Score: 23.0/50.0

Percentage: 46.00%

Question-wise Summary

| Sr.no | Question | Selected Answer | Correct Answer |
|-------|---|---------------------|----------------|
| 1 | Which of the following is the default file extension for Excel 2016/2019/365? | .xlsx | .xlsx |
| 2 | Which symbol is used before a formula in Excel? | = | = |
| 3 | What function adds the values in a range? | <i>Not Answered</i> | SUM |

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|---|---|--------------------------------------|--------------------------------------|
| 4 | Which of the following is NOT a valid Excel data type? | Text | Character |
| 5 | How do you start a new line within a cell? | Press Enter | Press Alt + Enter |
| 6 | What is the shortcut to bold text in Excel? | Ctrl + B | Ctrl + B |
| 7 | Which tab contains options for inserting charts in Excel? | Insert | Insert |
| 8 | How do you freeze the top row in Excel? | View > Freeze Panes > Freeze Top Row | View > Freeze Panes > Freeze Top Row |

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|----|--|------------------|-----------------------------|
| 9 | What feature copies formatting from one cell to another? | Format Cloner | Format Painter |
| 10 | What does the COUNT function do? | Counts all cells | Counts only numbers |
| 11 | Which function returns the highest value in a range? | MAX | MAX |
| 12 | Which function combines text from multiple cells? | CONCAT | Both A and C |
| 13 | What is the result of $=5+3*2$ in Excel? | 11 | 11 |
| 14 | What does the IF function return? | TRUE or FALSE | Values based on a condition |

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| 15 | What is the shortcut to save an Excel workbook? | Ctrl + S | Ctrl + S |
| 16 | What is the shortcut to insert a new worksheet? | Ctrl + Shift + N | Shift + F11 |
| 17 | What is the shortcut key to delete selected cells? | Ctrl + D | Ctrl + - (minus) |
| 18 | Which key allows you to edit the contents of a selected cell? | <i>Not Answered</i> | F2 |
| 19 | What is the shortcut to open the Find dialog box? | Ctrl + F | Ctrl + F |

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| 20 | Which chart is best for showing parts of a whole? | <i>Not Answered</i> | Line chart |
| 21 | Where can you find the Sort & Filter options? | <i>Not Answered</i> | View Tab |
| 22 | Which feature is used to remove duplicate values? | Remove Duplicate | Remove Duplicate |
| 23 | Which function returns today's date? | NOW() | TODAY() |
| 24 | What does conditional formatting do? | Applies formatting based on cell values | Deletes duplicates |
| 25 | What is the default row height in Excel? | <i>Not Answered</i> | 15 |

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|----|---|----------------------------|----------------------------|
| 26 | What is the maximum number of rows in Excel 2016? | 65,536 | 1,048,576 |
| 27 | Which menu is used to protect a sheet? | Review | Review |
| 28 | How many worksheets are there in a new Excel file by default? | 1 | 1 |
| 29 | What does .CSV stand for? | Common Sheet Value | Comma Separated Value |
| 30 | What is Flash Fill used for? | Predictive filling of data | Predictive filling of data |
| 31 | What does AutoSum do? | Adds data | Adds data |

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|----|---|----------------------|--------------------------|
| 32 | What does a red triangle in a cell corner indicate? | Error | Comment is added |
| 33 | What does the Fill Handle do? | Not Answered | Fills data automatically |
| 34 | What is the name of the Excel file with macros? | .xlsx | .xlsm |
| 35 | What is the use of VLOOKUP? | Lookup vertical data | Lookup vertical data |
| 36 | Which function returns the cell reference of a value? | Not Answered | ADDRESS |
| 37 | Which function helps to search data both vertically and horizontally? | XLOOKUP | XLOOKUP |

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|----|--|---------------------|---------------------|
| 38 | What function returns the position of a value? | INDEX() | MATCH() |
| 39 | Which of the following is NOT a lookup function? | FIND | FIND |
| 40 | What is used to restrict what users can enter in a cell? | Not Answered | Data Validation |
| 41 | Which option is used to change cell number formats? | Format Cells | Format Cells |
| 42 | What does #DIV/0! mean? | Text error | Division by zero |
| 43 | What does #N/A indicate? | Value not available | Value not available |

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|----|---|-------------------------|---|
| 44 | What does Ctrl + Z do? | Undo | Undo |
| 45 | What is the main purpose of Data Validation in Excel? | <i>Not Answered</i> | To restrict the type of data entered in a cell |
| 46 | Where can you find the Data Validation feature in Excel? | Data tab | Data tab |
| 47 | Which of the following is NOT a Data Validation option? | Chart | Chart |
| 48 | What can you use Data Validation for? | <i>Not Answered</i> | Creating drop-down lists |
| 49 | What is the primary purpose of Conditional Formatting in Excel? | To create charts | To highlight specific cells based on rules |

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Which of
the
following
can be
highlighted
using
Conditional
Formatting?

**All of
the
above**

**All of
the
above**