

Student Result

Student Name: Vaishnavi Dipak Patil

Exam: Excel_test

Score: 5.0/50.0

Percentage: 10.00%

Question-wise Summary

Sr.no	Question	Selected Answer	Correct Answer
1	Which of the following is the default file extension for Excel 2016/2019/365?	.xls	.xlsx
2	Which symbol is used before a formula in Excel?	=	=
3	What function adds the values in a range?	TOTAL	SUM

4	Which of the following is NOT a valid Excel data type?	<i>Not Answered</i>	Character
5	How do you start a new line within a cell?	<i>Not Answered</i>	Press Alt + Enter
6	What is the shortcut to bold text in Excel?	Ctrl + B	Ctrl + B
7	Which tab contains options for inserting charts in Excel?	Insert	Insert
8	How do you freeze the top row in Excel?	View > Freeze Panes > Freeze Top Row	View > Freeze Panes > Freeze Top Row

9	What feature copies formatting from one cell to another?	Format Painter	Format Painter
10	What does the COUNT function do?	<i>Not Answered</i>	Counts only numbers
11	Which function returns the highest value in a range?	<i>Not Answered</i>	MAX
12	Which function combines text from multiple cells?	<i>Not Answered</i>	Both A and C
13	What is the result of $=5+3*2$ in Excel?	<i>Not Answered</i>	11
14	What does the IF function return?	<i>Not Answered</i>	Values based on a condition

15	What is the shortcut to save an Excel workbook?	<i>Not Answered</i>	Ctrl + S
16	What is the shortcut to insert a new worksheet?	<i>Not Answered</i>	Shift + F11
17	What is the shortcut key to delete selected cells?	<i>Not Answered</i>	Ctrl + - (minus)
18	Which key allows you to edit the contents of a selected cell?	<i>Not Answered</i>	F2
19	What is the shortcut to open the Find dialog box?	<i>Not Answered</i>	Ctrl + F

20	Which chart is best for showing parts of a whole?	<i>Not Answered</i>	Line chart
21	Where can you find the Sort & Filter options?	<i>Not Answered</i>	View Tab
22	Which feature is used to remove duplicate values?	<i>Not Answered</i>	Remove Duplicate
23	Which function returns today's date?	<i>Not Answered</i>	TODAY()
24	What does conditional formatting do?	<i>Not Answered</i>	Deletes duplicates
25	What is the default row height in Excel?	<i>Not Answered</i>	15

26	What is the maximum number of rows in Excel 2016?	<i>Not Answered</i>	1,048,576
27	Which menu is used to protect a sheet?	<i>Not Answered</i>	Review
28	How many worksheets are there in a new Excel file by default?	<i>Not Answered</i>	1
29	What does .CSV stand for?	<i>Not Answered</i>	Comma Separated Value
30	What is Flash Fill used for?	<i>Not Answered</i>	Predictive filling of data
31	What does AutoSum do?	<i>Not Answered</i>	Adds data

32	What does a red triangle in a cell corner indicate?	<i>Not Answered</i>	Comment is added
33	What does the Fill Handle do?	<i>Not Answered</i>	Fills data automatically
34	What is the name of the Excel file with macros?	<i>Not Answered</i>	.xlsm
35	What is the use of VLOOKUP?	<i>Not Answered</i>	Lookup vertical data
36	Which function returns the cell reference of a value?	<i>Not Answered</i>	ADDRESS
37	Which function helps to search data both vertically and horizontally?	<i>Not Answered</i>	XLOOKUP

38	What function returns the position of a value?	<i>Not Answered</i>	MATCH()
39	Which of the following is NOT a lookup function?	<i>Not Answered</i>	FIND
40	What is used to restrict what users can enter in a cell?	<i>Not Answered</i>	Data Validation
41	Which option is used to change cell number formats?	<i>Not Answered</i>	Format Cells
42	What does #DIV/0! mean?	<i>Not Answered</i>	Division by zero
43	What does #N/A indicate?	<i>Not Answered</i>	Value not available

44	What does Ctrl + Z do?	<i>Not Answered</i>	Undo
45	What is the main purpose of Data Validation in Excel?	<i>Not Answered</i>	To restrict the type of data entered in a cell
46	Where can you find the Data Validation feature in Excel?	<i>Not Answered</i>	Data tab
47	Which of the following is NOT a Data Validation option?	<i>Not Answered</i>	Chart
48	What can you use Data Validation for?	<i>Not Answered</i>	Creating drop-down lists
49	What is the primary purpose of Conditional Formatting in Excel?	<i>Not Answered</i>	To highlight specific cells based on rules

50	Which of the following can be highlighted using Conditional Formatting?	<i>Not Answered</i>	All of the above
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