Student Result

Student Name: Tejas Prakash Bhole

Exam: Excel_test

Score: 2.0/50.0

Percentage: 4.00%

Question-wise Summary

Sr.no	Question	Selected Answer	Correct Answer
1	Which of the following is the default file extension for Excel 2016/2019/365?	**.xlsx**	**.xlsx**
2	Which symbol is used before a formula in Excel?	**=**	**=**
3	What function adds the values in a range?	*Not Answered*	**SUM**

4	Which of the following is NOT a valid Excel data type?	*Not Answered*	**Character**
5	How do you start a new line within a cell?	*Not Answered*	**Press Alt + Enter**
6	What is the shortcut to bold text in Excel?	*Not Answered*	**Ctrl + B**
7	Which tab contains options for inserting charts in Excel?	*Not Answered*	**Insert**
8	How do you freeze the top row in Excel?	*Not Answered*	**View > Freeze Panes > Freeze Top Row**

9	What feature copies formatting from one cell to another?	*Not Answered*	**Format Painter**
10	What does the COUNT function do?	*Not Answered*	**Counts only numbers**
11	Which function returns the highest value in a range?	*Not Answered*	**MAX**
12	Which function combines text from multiple cells?	*Not Answered*	**Both A and C**
13	What is the result of =5+3*2 in Excel?	*Not Answered*	**11**
14	What does the IF function return?	*Not Answered*	**Values based on a condition**

15	What is the shortcut to save an Excel workbook?	*Not Answered*	**Ctrl + S**
16	What is the shortcut to insert a new worksheet?	*Not Answered*	**Shift + F11**
17	What is the shortcut key to delete selected cells?	*Not Answered*	**Ctrl + - (minus)**
18	Which key allows you to edit the contents of a selected cell?	*Not Answered*	**F2**
19	What is the shortcut to open the Find dialog box?	*Not Answered*	**Ctrl + F**

20	Which chart is best for showing parts of a whole?	*Not Answered*	**Line chart**
21	Where can you find the Sort & Filter options?	*Not Answered*	**View Tab**
22	Which feature is used to remove duplicate values?	*Not Answered*	**Remove Duplicate**
23	Which function returns today's date?	*Not Answered*	**TODAY()**
24	What does conditional formatting do?	*Not Answered*	**Deletes duplicates**
25	What is the default row height in Excel?	*Not Answered*	**15**

26	What is the maximum number of rows in Excel 2016?	*Not Answered*	**1,048,576**
27	Which menu is used to protect a sheet?	*Not Answered*	**Review**
28	How many worksheets are there in a new Excel file by default?	*Not Answered*	**1**
29	What does .CSV stand for?	*Not Answered*	**Comma Separated Value**
30	What is Flash Fill used for?	*Not Answered*	**Predictive filling of data**
31	What does AutoSum do?	*Not Answered*	**Adds data**

32	What does a red triangle in a cell corner indicate?	*Not Answered*	**Comment is added**
33	What does the Fill Handle do?	*Not Answered*	**Fills data automatically**
34	What is the name of the Excel file with macros?	*Not Answered*	**.xlsm**
35	What is the use of VLOOKUP?	*Not Answered*	**Lookup vertical data**
36	Which function returns the cell reference of a value?	*Not Answered*	**ADDRESS**
37	Which function helps to search data both vertically and horizontally?	*Not Answered*	**XLOOKUP**

38	What function returns the position of a value?	*Not Answered*	**MATCH()**
39	Which of the following is NOT a lookup function?	*Not Answered*	**FIND**
40	What is used to restrict what users can enter in a cell?	*Not Answered*	**Data Validation**
41	Which option is used to change cell number formats?	*Not Answered*	**Format Cells**
42	What does #DIV/0! mean?	*Not Answered*	**Division by zero**
43	What does #N/A indicate?	*Not Answered*	**Value not available**

44	What does Ctrl + Z do?	*Not Answered*	**Undo**
45	What is the main purpose of Data Validation in Excel?	*Not Answered*	**To restrict the type of data entered in a cell**
46	Where can you find the Data Validation feature in Excel?	*Not Answered*	**Data tab**
47	Which of the following is NOT a Data Validation option?	*Not Answered*	**Chart**
48	What can you use Data Validation for?	*Not Answered*	**Creating drop-down lists**
49	What is the primary purpose of Conditional Formatting in Excel?	*Not Answered*	**To highlight specific cells based on rules**

| 50 | Which of the following can be highlighted using Conditional Formatting? | *Not Answered* | **All of the above** |